



ANNUAL COUNCIL MEETING

Wednesday, 20th May, 2015

6.30 pm

**To be held in the Council Chamber,
Town Hall, Watford**

Publication date: 12 May 2015

CONTACT

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Caroline Harris on 01923 278372 or by email –

legalanddemocratic@watford.gov.uk .

Welcome to this meeting. We hope you find these notes useful.

ACCESS

The Council Chamber's Public Gallery is situated at the rear of the Town Hall between the main building and the side entrance to the Colosseum. Access is via the visitors' and Members' car parks.

Visitors may park in the staff car park after 4.00 p.m. and before 7.00 a.m. This is a Pay and Display car park; the current charge is £1.50 per visit.

The Council Chamber is on the mezzanine floor of the Town Hall and a lift is available.

Induction loops are available in the Council Chamber.

TOILETS (including disabled)

Toilets are situated on the first floor, near the Committee Rooms.

FIRE/EMERGENCY INSTRUCTIONS

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

MOBILE PHONES

Please ensure that mobile phones are switched off or on silent before the start of the meeting.

FILMING / PHOTOGRAPHY / RECORDING / REPORTING

Please note: this meeting might be filmed / photographed / recorded / reported by a party other than Watford Borough Council for subsequent broadcast or publication.

If you do not wish to have your image / voice captured you should let the Chair or Democratic Services Officer know before the start of the meeting.

An audio recording may be taken at this meeting for administrative purposes only.

12 May 2015

Councillor

You are hereby summoned to attend a meeting of the Council of the Borough of Watford to be held on Wednesday, 20th May, 2015 starting at 6.30 pm to be held in the Council Chamber, Town Hall, Watford to take into consideration and determine upon the following subjects, namely: -

1. **ELECTION OF CHAIRMAN**
2. **ELECTION OF VICE-CHAIRMAN**

The meeting will be adjourned at this point and re-convened at 7.30 p.m.

3. **APOLOGIES FOR ABSENCE**
4. **DISCLOSURE OF INTERESTS**
5. **MINUTES**

The minutes of the meeting held on 18 March 2015 to be submitted and signed.

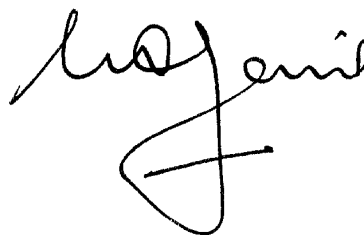
(All minutes are published on the Council's [website](#))

Copies of the minutes of this meeting are usually available seven working days following the meeting and can be found on the Council's website.

6. **OFFICIAL ANNOUNCEMENTS**
7. **QUESTIONS BY MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE 10.0**
8. **PETITIONS PRESENTED UNDER COUNCIL PROCEDURE RULE 12.0**
9. **BUSINESS ESPECIALLY BROUGHT FORWARD BY THE CHAIRMAN OR THE HEAD OF PAID SERVICE WHICH IN THE OPINION OF THE CHAIRMAN SHOULD BE CONSIDERED AS A MATTER OF URGENCY**
10. **MOTIONS SUBMITTED UNDER COUNCIL PROCEDURE RULE 13.0**
11. **NOTICE OF CONSTITUTION OF POLITICAL GROUPS (To Follow)**

Report of the Democratic Services Manager

- 12. NOTIFICATION TO COUNCIL OF MEMBERS OF THE CABINET AND PORTFOLIO HOLDERS** (To Follow)
Report of the Mayor
- 13. EXECUTIVE SCHEME OF DELEGATION** (Pages 1 - 2)
Report of Democratic Services Manager
- 14. PROGRAMME OF MEETINGS** (Pages 3 - 4)
Report of Democratic Services Manager
- 15. CHANGES TO THE CONSTITUTION** (Pages 5 - 8)
Report of Head of Democracy and Governance
- 16. ESTABLISHMENT OF COMMITTEES AND APPOINTMENT OF CHAIRS AND VICE CHAIRS** (To Follow)
Report of Democratic Services Manager
- 17. APPOINTMENT OF REPRESENTATIVES OF THE COUNCIL ON OUTSIDE BODIES** (To Follow)
Report of Democratic Services Manager
- 18. MEMBERS' PERFORMANCE SCHEME - SELF ASSESSMENTS** (Pages 9 - 10)
Report of Democratic Services Manager
- 19. CHIEF OFFICER PAY POLICY** (Pages 11 - 26)
Report of Head of Human Resources

A handwritten signature in black ink, appearing to read 'Manny Lewis', with a stylized flourish at the end.

Manny Lewis, Managing Director